



# Powerpoint 2010 in easy steps

*Andrew Edney*

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## **Powerpoint 2010 in easy steps** Andrew Edney

*PowerPoint 2010 in Easy Steps* is aimed at both new users as well as those familiar with older versions but want to take advantage of the key new features in this new version of PowerPoint. Covering the basic core features as well as key new features such as the reading view, screenshot feature, the new animations, and slide transitions, this guide offers the quickest way to get up and running with PowerPoint 2010 and produce effective and stunning presentations. Illustrated in full-color and packed with tips — an indispensable guide for all PowerPoint users!

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